

**File:-6-8-730/3 Encl 234A**

In order to operate within the Blacktown City Council Local Government Area, the Skip Bin Companies must be registered with Council by paying an annual fee as per Council's adopted Goods and Services Pricing Schedule along with the attached application form. Registered companies must comply with the attached conditions.

Registered companies are not required to submit application for road occupancy for bin placement in public areas.

Companies supplying and placing skip bins on road, footpath, and public areas in Blacktown Local Government Area without Council consent may attract infringement notices.

Application form for registration and conditions for placing bins are attached.



## APPLICATION

### FOR REGISTRATION TO PLACE SKIP BINS ON ROADS, FOOTWAYS AND PUBLIC AREAS WITHIN THE BLACKTOWN CITY COUNCIL AREA

In accordance with the Conditions of Supply and Placement of Skip Bins, application is made for registration to place skip bins on roads, footways and public areas, in the Blacktown Local Government Area by the following:-

**Company Details:-**

Name: \_\_\_\_\_ ABN: \_\_\_\_\_

Address: \_\_\_\_\_ Suburb: \_\_\_\_\_ Post Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

I.....duly authorised by the above Company to act on it's behalf have examined and agree to abide by the conditions attached hereto, to enable it to supply and place skip bins on the road, footpath or public areas within the Blacktown City Council Local Government Area.

It is acknowledged that:

- a) An annual fee as per Council's approved Good and Services Pricing Schedule will be paid
- b) Should there be a breach of any conditions pertaining to the approval for placing of skip bins on roads, footways and public areas, the above company is responsible for payment of fines and infringements.
- c) Should there be any damage to Council's assets, Council will notify to our company of damaged assets and may restore those damaged assets and recover the cost from the above company.
- d) The above company will always maintain a current public liability insurance policy to a minimum value of \$10,000,000 and this cover is to indemnify Blacktown City Council. A copy of this insurance policy must be provided to Council.

Signature: \_\_\_\_\_ Position: \_\_\_\_\_ Date: \_\_\_\_\_

Personal Information you have provided in this form/application will be used and stored for the purposes of processing this application and would be viewed by relevant Council staff only.

# CONDITIONS FOR THE SUPPLY AND PLACEMENT OF SKIP BINS

## 1. GENERAL

- i. Council reserves the right to rescind this approval. Notice of cancellation will be in writing, addressed and forwarded as detailed on the application form or as subsequently advised in writing. Notice may be delivered either by ordinary mail or fax or by e-mail.
- ii. Only companies registered by Blacktown City Council are permitted to place skip bins on Council controlled roads, footways or in public area. Non-approved companies will be required to obtain Road Occupancy Licence (ROL) before placing skip bins in the roadway or footway. Failure to register may attract an infringement notice.
- iii. No skip bin may be supplied, stored, placed or otherwise permitted to stand on any public street, inclusive of the footpath or in any public place without conforming to these guidelines.
- iv. Skip bins shall not be permitted, under any circumstances, in areas where parking, stopping and standing of motor vehicles are prohibited. However, Council may give consideration to the placement of skip bins on a footpath, adjacent to prohibited parking, stopping and standing areas provided that due consideration is given to pedestrian movement and that footpath pavement and/or any underground services are adequately protected from potential damage.
- v. Colour of all skip bins must be to the satisfaction of Blacktown City Council as per item no 3.1.2.
- vi. Each skip bin shall bear the name and telephone number of the supplier. Record of bins supplied in the Blacktown City Council Area must be maintained for a period of seven years from the date of placement and be made available to Council on request.
- vii. Each skip bin supplied shall be in good condition and adequately cleaned prior to delivery.
- viii. Industrial or hazardous wastes shall not be placed in any skip bin in a public street or public area. Asbestos material is to be disposed off in accordance with Work Cover requirements.
- ix. The skip bin supplier shall be responsible for removal of any waste material spilled over from the bin.

- x. The skip bin supplier shall bear the responsibility for any damages or injuries, which result from debris spilled from the skip bin during transport. Where there are damages to Council's assets, the Council Officer will investigate and be reasonably certain that the skip bin company has caused the damage. The cost to reinstate Council's assets damaged by a skip bin will be recovered from the skip bin company.
- xi. All skip bins are to be covered during transit. The skip bin company will ensure compliance with relevant Australian Standards and rules.
- xii. Prior to approval issued for a Company to place skip bins within the public areas of the Blacktown City LGA, each Company requesting approval shall pay an annual fee as per Council's Goods and Services Pricing Schedule.
- xiii. In the event of breach of a condition, Council will notify the company to comply within a fixed time period. Non-compliance of a Council instruction may force Council to issue infringement notices to the skip bin company. The company will be responsible to pay monetary fines.
- xiv. Upon receipt of a report of a breach the Manager Maintenance Services or an officer authorised by the Manager Maintenance Services will notify the company. The Manager Maintenance Services may cancel the approval if breaches by a skip bin company continue to occur.
- xv. The decision of Council's Manager Maintenance Services or an officer authorised by the Manager Maintenance Services in this matter is final in regards to item no xiv.
- xvi. The skip bin supplier shall agree in writing to indemnify Council against any public liability claim arising from the placement of skip bins on Council's footway/roadways and such insurance cover to indemnify Blacktown City Council for a minimum amount of \$10,000,000. A copy of the insurance policy will need to be provided with the application for registration.
- xvii. The skip bin supplier is responsible to supply a renewed copy of their public liability insurance policy to Council on the expiry of their existing public liability insurance policy.

## **2. LOCATION CRITERIA**

### **2.1 ON-ROAD LOCATIONS**

#### **2.1.1 PROHIBITED LOCATIONS**

Skip bins are not permitted:-

- i. Where sign posted kerbside parking restrictions apply. The prohibited locations include but are not limited to, “No Stopping”, “Clearway”, “No Standing”, “No Parking”, “Construction Zones”, “Loading Zones”, period parking, resident parking etc.
- ii. Where parking is prohibited under various acts of law. These prohibited locations are often not signposted and include the following:-
  - a. At an intersection or within 10 metres of the intersecting street kerb alignment without traffic lights and 20 metres at the intersection with traffic lights;
  - b. Within 20 metres of the approach side and 10 metres on the departure side of a pedestrian crossing;
  - c. Within 20 metres of the approach side and 10 metres on the departure side of a children’s crossing;
  - d. Within 20 metres of the approach side and 10 metres on the departure side of a bus stop;
  - e. Within 20 metres of the approach side and 20 metres on the departure side of a railway level crossing;
  - f. On a hill or curve where the view is not clear for at least 50 metres;
  - g. Within 3 metres from any separation lines;
  - h. On a median strip or traffic island.

**In case of the following situations, Council advice should be sought.**

- i. In narrow streets whereby the placement of waste containers would restrict normal traffic locations;
- j. At locations that will interfere or block the operations of driveways other than the hirer’s driveway;
- k. At locations that will interfere or block the movement of vehicles in travelling lanes;
- l. At locations which interfere with the sight lines of drivers entering or leaving premises.

m. At any other location considered inappropriate by Council's Officer.

## **2.2 ON FOOTWAY LOCATIONS**

### **2.2.1 PROHIBITED LOCATIONS**

Skip bins are not permitted:-

- i. on vehicular crossings in areas that obstruct vehicular traffic entering or leaving premises;
- ii. in locations which obstruct pedestrian traffic entering or leaving premises;
- iii. in locations which obstruct access to utility service manholes or devices which require servicing (e.g. traffic signal boxes, Telecom pillars, etc);
- iv. where the placement will reduce the available footpath width to below 1.5m;
- v. at an intersection or within 6 metres of the property line at the intersection (whether controlled by traffic signals or not)
- vi. at locations which interfere with the sight lines of drivers entering or leaving premises;
- vii. in locations directly above underground services, unless special arrangements are made to protect these services from potential damage.
- viii. at any other location considered inappropriate by Council's Officer.

## **3 VISIBILITY REQUIREMENTS**

### **3.1 REFLECTORS**

Reflectors or retro reflective to be placed on the outside walls of the skip bin or other location as approved by Council so as to be visible to all oncoming traffic. Reflectors or retro reflective tape should be maintained at all times.

#### **3.1.1 FLASHING YELLOW LIGHTS**

Flashing yellow lights should be mounted on skip bins when the skip bins are located in badly lit areas or as requested by

Council. These lights should be mounted on the bin so that it is visible to the oncoming traffic. Badly lit areas are locations where there is no street lighting or if the bins are placed under large trees.

### **3.1.2 COLOUR OF CONTAINER**

Dark colours such as black, blue and dark green are not allowed. However, companies who already have dark coloured skip bins will change colour over a period of twelve (12) months from 1<sup>st</sup> February 2005. Skip bins placed on public streets should be coated with bright colours (e.g. yellow, orange, white) so that they are easily visible especially during night or limited visibility times.

### **3.1.3 FEES AND CHARGES**

Fees and charges will be payable as per Council's Goods & Services Pricing Schedule. Current fees are as follows:-

- i. An annual application fee of \$200. This fee is non refundable.